

CEDE 2026 in Poznań, June 11-13, 2026 RULES & REGULATIONS, constituting, together with "Technical and Fire Safety Regulations in force on the MTP Sp. z o.o. grounds" the integral part of the order (Appendix 2)

The provisions of these Rules & Regulations apply to participants of the **33rd Central European Dental Exhibition CEDE 2026**, organized on **June 11-13, 2026** by Exactus Sp.j. with its registered office in PL-90-418 Łódź, Al. Kościuszki 17, hereinafter referred to as "**Organiser**"

Venue

Międzynarodowe Targi Poznańskie, ul. Głogowska 14, 60-734 Poznań, Poland
Exhibition Pavilions: Poznań Congress Center/PCC and Hall 8A

Exhibition opening dates and times:

June 11, 2026 (Thursday)	10.00 – 18.00 – for visitors 9.30 – 18.30 – for exhibitors
June 12, 2026 (Friday)	10.00 – 18.00 – for visitors 9.30 – 18.30 – for exhibitors
June 13, 2026 (Saturday)	10.00 – 16.00 – for visitors 9.30 – 24.00 – for exhibitors

Stand assembly:

Poznań Congress Center/PCC - level "0"

Stand assembly	9.06.2026	7.00 – 24.00
Stand & exposition assembly	10.06.2026	7.00 – 20.00

Hall 8A

Stand assembly	8-9.06.2026	7.00 – 24.00
Stand & exposition assembly	10.06.2026	7.00 – 20.00

Stand dismantling:

Poznań Congress Center/PCC

Stand & exposition dismantling	13.06.2026	18.00 – 24.00
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Hall 8A

Stand & exposition dismantling	13.06.2026	18.00 – 24.00
	14.06.2026	7.00 – 16.00

The Organiser reserves the right to update assembly/dismantling dates given above due to technical conditions.

The offer of participation in the exhibition as an Exhibitor/Co-exhibitor is addressed to entrepreneurs, natural persons, legal persons or organisational units to which the legislature grants legal capacity.

1. EXHIBITION SPACE APPLICATION & EXHIBITION SPACE ORDER

1.1. The application for participation in the exhibition and order for the exhibition space should be submitted by completing the **Form A "Exhibition Space Application"** which is accessible online through the Exhibitor's Panel at www.cede.pl and sending the completed form to the Organiser by clicking the "Save" button.

1.2. The orders for further exhibition spaces should be placed by completing a separate **Form B "Additional Space Order"** for each further required space.

1.3. No further registration fee shall be charged in case of submitting orders for further exhibition spaces.

1.4. Submission of the "Exhibition Space Application" shall be understood as submission of the offer for participation in the expo. The date on which the application form is received by the Organiser is deemed to be the date of the application for participation.

1.5. Any changes in the application forms may be made only through the Exhibitor's online account in the Exhibitor Panel at www.cede.pl.

1.6. Applications for participation will be processed by the Organiser according to the availability of exhibition space and technical capabilities.

1.7. The Organiser reserves the right to reject the offer for the participation in the expo (e.g. due to the non-compliance of the offer with the thematic scope, shortage of exhibition space, etc.).

1.8. The Organiser shall confirm acceptance of participation in a separate e-mail message with the following attachments (PDF files):

- „Exhibition space order”, including size, type and location of allotted exhibition space,
- proforma invoice covering the registration fee,
- proforma invoice stating value of the ordered space and terms of payment.

The documents indicated above shall be sent to the email address provided in the **Form A** and will be available in Exhibitors Panel.

1.9. The date of conclusion of the Agreement, i.e. registration of the Exhibitor as a participant in the Exhibition, shall be the date of receipt by the Organiser of the original "**Exhibition Space Application**" accepted and signed by the Exhibitor, and the timely payment to the Organiser's account of the amounts resulting from the proforma invoices sent to the Exhibitor.

1.10. The Exhibitor's Account in the "Exhibitor Panel" enables constant access to the status of orders and payments. Any changes to the Contract and placing of new orders for additional services shall be made via the "Exhibitor's Panel".

2. ALLOCATION OF THE EXHIBITION SPACE

2.1. The Organiser shall allot the exhibition space taking into consideration the following:

- the Exhibition's location possibilities,
- the Exhibition's arrangement scheme,
- the profile of the Exhibitor's stand.

2.2. Exhibitors who, in the opinion of the Organiser, are crucial for the CEDE 2026 exhibition and accompanying events are entitled to booking of exhibition space in the first instance. Stands with the area of 50 m² and larger applied for until **December 31, 2025** shall enjoy priority as regards their location in the exhibition area.

2.3. The minimum required stand area is **9 m²**.

2.4. The ordered exhibition area below **9 m²** will be accepted conditionally and does not guarantee the exhibitor allotment of the area in the first place. The area will be allotted according to location-technical conditions when the total layout of the exhibition is ready.

2.5. The Organiser reserves the right to change the original allotted exhibition space specified in the "**Exhibition Space Application**" or/and "**Additional Space Order**" due to changes in space availability. Should this be the case, the Exhibitor may not claim damages from the Organiser.

2.6. The exhibition space let to the Exhibitor may be used only by this Exhibitor and registered Co-exhibitors (**see point 3**).

2.7. The Exhibitor may make his exhibition space accessible for other Exhibitor only upon the Organiser's consent given upon the submission of a written request.

2.8. The structural elements of the exhibition pavilions may be localized within the allotted stand area. The price calculation is based on the exact measurements of the allotted space.

2.9. The exhibition space will be made available on condition that all due payments resulting from the concluded participation agreement were made.

3. CO-EXHIBITORS AND REPRESENTED COMPANIES

3.1. Co-exhibitors are companies that do not rent an individual area, but are present at and display their products and/or services with own staff at the Exhibitor's stand.

3.2. The Exhibitor must notify Organiser about any Co-exhibitors and must receive the approval for their participation.

3.3. The Exhibitor submit Co-exhibitors on **Form Aw – "Co-exhibitor Application"**. The Co-Exhibitor Application Form Aw is available online only at www.cede.pl

3.4. Submitting of the Co-exhibitor is free of charge.

3.5. Every Co-exhibitor is published on the Exhibitors' list with the stand number.

3.6. A Co-Exhibitor has the rights of the Exhibitor provided that the obligatory and non-refundable **registration fee** is paid in the amount specified in **Form Aw – "Co-exhibitor Application"** in accordance with p.4.2 of the Regulations and the package of services included therein.

3.7. The Co-exhibitor must observe the Regulations. The Exhibitor is responsible for the Co-exhibitor's actions as if they were their own.

3.8. The Exhibitor is not entitled to further sub-renting of the stand or transferring it in any form to other entities.

3.9. Exhibitors and registered Co-exhibitors shall use **Form B – "Obligatory catalogue entry"** to apply for participation, as represented companies, of other entities whose products and/or services will be presented at the Exhibitor's stand but without the participation of their staff.

3.10. The data of the registered represented companies will be entered into the online Catalogue as represented companies, with the indication, which Exhibitor/Co-exhibitor acts as their representative. No additional fee shall be charged on application for participation of represented companies.

4. PAYMENT TERMS AND CONDITIONS

4.1. Exhibitor's registration fee

4.1.1. The entity submitting the application for participation in the exhibition has the obligation to pay the **registration fee** referred to in the **Form A – "Exhibition Space Application"** and in point 4.1.3. of these Rules & Regulations.

4.1.2. The Exhibitor's **registration fee** is compulsory, non-refundable and covers handling costs related to the Exhibitor's registration and ordering the exhibition space, and the following package of additional services:

- basic entry with company logo into the online exhibition catalogue at www.cede.pl,
 - one parking card for the entire period of the Exhibition,
 - an entry in the CEDE 2026 Expo Activities at the booths section on the event website.
- 4.1.3.** The amount of registration fee is included in application Form A – "Exhibition Space Application". The registration fee should be paid by the date indicated on the respective proforma invoice. The proforma invoice will be sent to the Exhibitor along with the "Exhibition Space Order" to the e-mail address of the contact person indicated in Form A.
- 4.1.4.** In case the payment is not made by the date indicated on the respective proforma invoice, the Organiser is entitled to cancel the Exhibitor's order.

4.2. Co-Exhibitor's registration fee

- 4.2.1.** Exhibitor submitting Co-exhibitor on the rights of Exhibitor is required to pay the registration fee referred to in the **Form Aw – "Co-exhibitor Application"** and p. 4.2.3 of the Rules & Regulations.
- 4.2.2.** The Co-Exhibitor's registration fee covers handling costs related to the Exhibitor's registration, and the following package of additional services:
- basic entry with company logo into the online exhibition catalogue at www.cede.pl,
 - one parking card for the entire period of the Exhibition
 - an entry in the CEDE 2026 Expo Activities at the booths section on the event website.
- 4.2.3.** The amount of registration fee is included in **Form Aw – "Co-exhibitor Application"**.
- 4.2.4.** The lack of payment within the dates stipulated on the proforma invoice entitles the Organiser to cancel Co-exhibitors application.
- 4.2.5.** The Co-exhibitor's registration fee is non-refundable.

4.3. Exhibition space payment

- 4.3.1.** Rental price of a raw serial exhibition space in Poznań Congress Center/PCC and Hall 8A is included in application **Form A – "Exhibition Space Application"**.
- 4.3.2.** Exhibition space of corner, peninsula and island type is subject to the surcharge as per pricelist included **Form A – "Exhibition Space Application"**. The surcharge is added to the raw serial exhibition space price.
- 4.3.3.** Exhibition space rental covers:
- space rental fee for the period of exhibition, assembly and dismantling,
 - id badges for the staff on the stand (**1 per every 3m² of ordered space**),
 - cost of pavilion supervision during the exhibition,
 - costs of sanitary and medical protection of the facility,
 - invitations to accompanying event (the amount depends on the size of the ordered exhibition space):
 - **1 invitation for stands of 9 – 20 m²,**
 - **and additionally 1 invitation for each additional 20 m² of the stand.**
- 4.3.4.** Exhibition space rental price specified in p. 4.3.1 and in p. 4.3.2 does not cover: stand assembly and furnishing costs, costs of stand cleaning during the exhibition, costs of connecting the stand to power supply network and other services ordered separately by the Exhibitor.
- 4.3.5.** Fees for exhibition space should be paid in accordance with the pro forma invoice:
- Registration fee** and advance payment of **40% of the gross value** of the ordered space **within 3 days** from the date of confirmation of the stand location,
 - the remaining gross value of the ordered space**, taking into account the discount depending on the payment date - in accordance with point **4.3.7c. of the Regulations**
- Failure to make payment within the above-mentioned deadlines entitles the Organiser to cancel the order and allot the ordered space to other companies.

4.3.6. Discounts

Exhibitors who register for the CEDE 2026 Exhibition and make full payment for the exhibition space ordered within the deadlines specified in section **4.3.7c** by **March 31, 2026** will be eligible for a discount.

4.3.7. The amount of the discount is subject to the following conditions being met together:

- the date of placing the space order (**Form A**),
- timely payment of the registration fee together with a **40% advance** payment for exhibition space in accordance with the proforma invoices sent together with the confirmation of the location of the assigned stand,
- the deadline for making the supplementary payment to the full gross value of the exhibition space confirmed by the Organiser.

Fulfillment of the conditions in points a, b, c entitles the Exhibitor to a discount on the payment in the amount specified below:

- **25% discount** - for payments made by **January 31, 2026**

- **15% discount** - for payments made by **March 31, 2026**

4.3.8. Orders placed after **March 31, 2026** require full payment within **3 days** of receiving confirmation of the location based on the attached pro forma invoice.

4.3.9. If the company ordering the exhibition space is not the Payer (invoice recipient), the Exhibitor should:

- provide the Payer's full details in **Form A**,

- provide the Organiser with the Payer's written consent to receive invoices by electronic means, together with their e-mail address and the Payer's registration documents.

4.3.10. Should the Payer fail to meet its payment obligations, all costs will be charged to the Exhibitor.

4.3.11. If several Exhibitors order common exhibition space, the type of the common stand is the only basis for charging fees for the exhibition space for individual Exhibitors.

4.4. Lump sum fee, waste collection fee

4.4.1. The entity realising the individual stand construction and for this reason ordering technical services (**Form E**) should pay:

- the lump sum fee**, covering the following services:
 - stand outline marking in the Exhibition pavilion,
 - the design of the main electrical installation powering the Exhibition,
 - electric energy consumption during stand assembly and dismantling,
 - water consumption during stand assembly and dismantling,
 - operational supervision during the Exhibition,
 - entry cards for the staff dealing with stand assembly and furnishing,
 - daily stand cleaning during the Exhibition.
- the waste collection fee, i.e.:**
 - small elements remaining after stand assembly (paper, foil, carpet remnants),
 - waste produced within stand operation during the Exhibition (foil, cardboard, paper, etc.),
 - waste after the conclusion of the Exhibition and stand disassembly.

Booth components and carpeting removed from the stand are not waste!

4.4.2. The fees mentioned in points 4.4.1., at the rates indicated in **Form E**, should be transferred to the Organiser's bank account within the deadline mentioned on the proforma invoice.

4.5. Standard stand construction payment

4.5.1. The Exhibitor may order from the Organiser the construction of a standard stand. In such case the Ordering Party should complete and send to the Organiser **Form C – "Stand Construction Order"**.

4.5.2. The Organiser shall commence the works ordered after the Ordering Party has paid the fees listed in the aforementioned Order and other amounts due and resulting from the concluded exhibition participation agreement.

4.5.3. The standard stand construction fee is given in **Form C – "Stand Construction Order"**.

4.5.4. The standard stand construction fees should be paid within the deadline mentioned on the proforma invoice.

4.6. Fee for additional services

4.6.1. The Exhibitor may order from the Organiser the additional equipment and/or services by completing and sending to the Organiser the respective order forms.

4.6.2. The fees for additional equipment and ordered services should be paid within the deadline mentioned on the proforma invoice.

4.6.3. The unit price of additional equipment (**Form D**) ordered after **30 April 30, 2026** increases by **50%**, and by **100%** in the case of utilities and suspensions.

4.6.4. The costs of transportation, storage, staff hiring and other services the value of which may be defined only when carried out – including the costs of services and equipment ordered during the Exhibition – shall be paid upon the conclusion of the exhibition, within 7 days as from the receipt of the invoice.

4.7. Invoices

4.7.1. The invoices for the ordered services will be issued in accordance with the provisions of the Goods and Services Tax Act and sent to the Exhibitor by email to the address indicated in the **Form A**.

4.7.2. The down payments will be invoiced in accordance with the provisions of the Goods and Services Tax Act. Down payments made by the Ordering Party will be settled in the order adopted by the service provider.

4.8. Payments, bank charges/commissions

4.8.1. All bank charges shall be covered by the payer.

4.8.2. All payments relating to participation in the Exhibition shall be made to the bank account listed in invoices.

5. VALUE ADDED TAX (VAT)

5.1. The Organiser shall issue **invoices with the value added tax (VAT)** on:

- admission and car entry services and connected auxiliary services (tickets and entry cards, invitations, car entry cards, parking cards, etc.), irrespective of where a fair contractor has a seat or permanent place of business activity
- other trade fair services provided to the contractors with a seat or permanent place of business activity in Poland.

5.2. The Organiser shall issue **invoices without the value added tax (VAT)** on trade fair services other than mentioned in point 5.1.a):

- a) for contractors with a seat or permanent place of business activity in a European Union Member State,
- b) for contractors with a seat or permanent place of business activity outside the territory of the European Union, provided that the recipient of the service is not an Exhibitor/Co-exhibitor who has a seat or permanent place of business activity in Poland.

5.3. An invoice without the value added tax (VAT) shall be issued to foreign contractors with a seat or permanent place of business activity in the EU Member State provided that EU VAT ID is given in the exhibition order forms.

5.4. An invoice without the value added tax (VAT) shall be issued to foreign contractors from outside the EU provided that the Organiser receives the document confirming that such contractor conducts business activity in the country where its registered seat is.

Legal base: Value Added Tax Law of March 11, 2004 (Consolidated text, 2017 Dz. U. 1221, article 28b of June 24, 2017); EU Council Regulation no 282/2011 of March 15, 2011.

6. STAND CONSTRUCTION

6.1. Stand assembly and dismantling

Stand assembly:

Poznań Congress Center/PCC - level "0"

Stand assembly	9.06.2026	7.00 - 24.00
Stand & exposition assembly	10.06.2026	7.00 - 20.00

Hall 8A

Stand assembly	8-9.06.2026	7.00 - 24.00
Stand & exposition assembly	10.06.2026	7.00 - 20.00

Stand dismantling:

Poznań Congress Center/PCC

Stand & exposition dismantling	13.06.2026	18.00 - 24.00
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Hall 8A

Stand & exposition dismantling	13.06.2026	17.00 - 24.00
	14.06.2026	7.00 - 16.00

Attention: All „dirty” assembly works in Hall8A should be finished **by 16.00 on June 9, 2026**.

The Organiser reserves the right to update assembly/dismantling dates given above due to technical conditions.

In case the Exhibitor or the provider of construction services exceeds the pavilion's regular operation time, the additional fee shall be charged for each started operation working hour of the pavilion service and additional security staff.

6.1.1. It is forbidden to remove exhibits before the end of the Exhibition. The exhibits may be removed only when the Exhibition has been closed for visitors on the last day of the trade fairs.

6.1.2. The stand dismantling before the end of the Exhibition is prohibited. The stand dismantling may begin at the earliest in 2 hours after the Exhibition has been closed for visitors.

6.1.3. The exhibits may be fixed to the stand walls and ceilings only by methods accepted by the Stand contractor. No object may be screwed in, nailed nor glued to the stand walls.

6.1.4. Unpacking and packing may take place only in the presence of the Exhibitor (upon the approval of the Customs Office – where required).

6.1.5. Stand components and equipment left behind without notifying the Organiser and not removed within the dismantling period shall be deemed as abandoned property. Such elements/equipment will be removed at the Exhibitor's/Stand contractor's expense and liability. The Exhibitor/Stand contractor shall be obliged to cover the costs incurred by the Organiser in the removal, transport and/or disposal of the aforementioned equipment.

6.1.6. Electrical, water supply and sewage connections, internet connections and services related to the attachment of various elements to fix ceilings in exhibition pavilion shall be provided exclusively by the Organiser in cooperation with relevant MTP technical services. The Exhibitors may order the services mentioned above by completing the **Form E – "Technical Services Order"**.

6.2. Individual stand construction

6.2.1. The Exhibitor may handle the stand assembly and furnishing works by his own means or commission the trade fairs stand constructing company.

6.2.2. The Exhibitor/Stand contractor shall comply with "Technical and fire safety regulations in force on the grounds of MTP" (annexed hereto as Appendix 1).

6.2.3. No technologies may be used that are likely to cause any damage to the building's structure or the building's elements or systems, nor an open fire be used nor any activities be undertaken that are likely to start a fire.

6.2.4. The work shall be carried out only by staff or subcontractors in possession of the relevant professional qualifications as well as the licenses and experience necessary to

perform the task and who can guarantee that the task will be performed with due care to ensure the safety of third parties.

6.2.5. The Exhibitor/Stand contractor is obliged to submit to the Organiser, by **April 30, 2026** the development plan of the rented area (in 2 projections, with height description) with the location of technical connections and potential suspension points.

6.2.6. The Exhibitor/Stand contractor shall submit to the Organiser completed and signed **Form Z – "Stand Constructor Form"** by **April 30, 2026**

6.2.7. The Exhibitor/Stand Contractor is obliged to remove from the exhibition area and dispose of by his own means any waste left after the disassembly of the stand, i.e., carpeting, stand structures made of wooden elements, wood-based panels, e.g., OSB, HDF, HDM, cardboard-plaster construction or other elements of bulky structures.

The Exhibitor/Stand contractor may commission the Organiser, for an additional fee, to dispose of such waste only if the Organiser has and confirms such a possibility. The amount of the additional fee will be determined according to the principle: quantity of m3 of waste multiplied by the price of 1 m3 of their disposal. Such declaration can be made by filling in an appropriate field in **"E"** or **"Z"** Form prior to the beginning of the exhibition. The charge of this fee does not exempt the Exhibitor/Stand contractor from the payment of:

- a) **the lump sum fee**, see p. 4.4.1a of the Regulations, specified in the **Form "E"**.
- b) **the waste collection fee**, see p. 4.4.1b of the Regulations, specified in the **Form "E"**.

6.2.8. Every individual Stand contractor has the obligation to carry out cleaning works (vacuuming, cleaning, removing protective film, etc.) upon the completion of stand assembly. All works causing dust formation have to be completed **by 16.00 on June 9, 2026**. In case of failure to meet these requirements, the Organiser will carry out the cleaning works at the Exhibitor's/Stand contractor's cost.

6.2.9. Prolongation of assembly works is payable. Should the Stand contractor fail to meet its obligations to make the aforementioned payments, all amounts payable due to the prolongation of the stand construction time shall be paid by the Exhibitor who ordered the stand construction.

6.2.10. The individual Stand contractor shall submit the request in writing for the prolongation of assembly works to the Organiser not later than by 15:00 on the day of anticipated prolongation of assembly works.

6.2.11. Powierzchnia wystawiennicza powinna zostać przywrócona do pierwotnego stanu (usunięte wszystkie elementy zabudowy, wykładziny oraz taśmy klejące z posadzki) w czasie przewidzianym na demontaż stoisk.

6.2.12. The exhibition area should be restored to its original state (removed stand construction elements, carpet and adhesive tape from the floor) during the time allowed for dismantling the stands.

6.2.13 If the exhibition area has not been cleaned or restored to its original state within dismantling time, the Organiser shall have the right to organise and carry out these tasks at the cost of the Exhibitor/Stand contractor. In such a case, the Exhibitor/Stand contractor undertakes to cover any and all expenses relating to the disassembly and removal of items and the stand elements, the transport and utilization thereof and the repair of any damage to the building's structure or the building's elements or systems.

6.3. Standard stand construction

6.3.1. The general contractor for the standard stand construction is appointed by the Organiser.

6.3.2. The Exhibitor may commission the Organiser to construct the stand; in such case he shall complete and send to the Organiser **Form C – "Stand Construction Order"**

The price of standard stand construction (shell scheme booth) in basic option ordered through **Form C** includes: stand design and construction; standard fascia with the company name (1 item); company LOGO on the fascia for stands from 12m² (1 item); design and construction of an electricity connection; electricity consumption; one double electric socket (230V), one light point (50W/m² of the stand); carpeting; one counter or display cabinet of the Exhibitor choice (for stands of 12 m² and above); table, four chairs; hanger; waste bin; folding door (for stands of over 20 m²); grid (stiffening the top of the stand); waste disposal fee (point 4. 4.1b.) and a lump sum fee - including cleaning of the stand (point 4.4.1a.)

6.3.3. If the designs sent in by the Exhibitor require more material and/or work than a typical stand, the Organiser shall charge additional costs to the Exhibitor.

6.3.4. If the Exhibitor who orders a standard stand construction fails to send the development plan of rented space by **April 30, 2026**, the Organiser will plan it according to a typical stand design.

6.3.5. The maximum wall height for standard stand construction is 250 cm.

6.3.6. The Organiser provides the walls in colours accepted for the Exhibition and a fascia board with a company's name.

6.3.7. Any changes in stand equipment may be made till **April 30, 2026**. Orders placed after this date will be fulfilled within the possibilities and the unit price of additional equipment increases by **50%**, and by **100%** in the case of utilities and suspensions

7. CANCELLATION OF PARTICIPATION

7.1. The Exhibitor may withdraw from the concluded agreement. Withdrawal from participation in the Exhibition must be made in writing under pain of nullity. The withdrawal must be sent by registered letter to the Organiser's mailing address or submitted in person at its registered office or to its e-delivery address. The date of withdrawal shall be determined by the date of the postmark, the date of receipt of the withdrawal submitted at the Organiser's registered office, and in the case of e-delivery, effective delivery shall take place immediately after the Organiser's electronic confirmation of receipt of the letter, or after 14 days from the date of its receipt in the Organiser's e-mail box.

7.2. Withdrawal from a contract **before February 28, 2026** entitles the Exhibitor to return of all payments made (except from registration fee which is non-refundable). Any settlements with the Exhibitor related to withdrawal from participation in the Exhibition shall be made within 30 days of the end of the Exhibition.

7.3. Withdrawal from a contract **after February 28, 2026** or not maintaining the stand does not release from the obligation of payment of all costs resulting from the order and additional documented costs borne by the Organiser.

7.4. Should the Organiser reject the application for participation all payments made by the applicant shall be refunded; however, the applicant is not entitled to any other claims.

7.5. Entities which have cancelled their participation offer or withdrawn from participation agreement shall not be entitled to services covered by the registration fee. The generated Exhibitor ID badges authorising entry to the Exhibition will be cancelled.

7.6. Should there be an obstacle in the carrying out of the Exhibition due to force majeure or a decision of public authorities prohibiting the organisation of meetings and the holding of such events, and in the event of an epidemic or a state of epidemiological emergency being declared - the Organiser reserves the right to cancel the Exhibition, which will mean moving the time of the Exhibition to a different date, after the end of the force majeure, which the Exhibitor hereby accepts. All amounts paid by the Exhibitor shall be automatically credited to the edition of the Exhibition on the changed date.

7.7. The Organiser also reserves the right to cancel the Exhibition due to an insufficient number of registered Exhibitors without incurring any liability in this respect. For the avoidance of doubt, cancellation of the Exhibition due to this circumstance does not constitute cancellation due to the Organiser's fault. In such a case, Exhibitors are entitled to a refund of the amounts paid without interest.

8. SANITARY REGULATIONS

The Exhibitor/Stand contractor is obliged to comply with the sanitary regulations in force in the exhibition place.

9. FIRE SAFETY REGULATIONS

The Exhibitor/Stand contractor is obliged to comply with fire safety regulations in force in the exhibition venue and specified in "Technical and fire safety regulations in force on the grounds of MTP" annexed hereto as Appendix 1.

10. ELECTRICITY

The Exhibitor/Stand contractor is obliged to comply with the regulations in force at the exhibition venue, as specified in the "Technical and fire safety regulations in force on the grounds of MTP" annexed hereto as Appendix 1.

11. CUSTOMS, TRANSPORT AND FREIGHT FORWARDING

11.1. The import (and export) of goods by Exhibitors from the non- EU member states means that the goods are brought into or out of the customs territory of the European Community and imposes obligations defined in customs law provisions unless the international agreements provide otherwise.

The Exhibitor from non-EC member state should make himself familiar with the community law provisions in force (Community Customs Code, Common Customs Tariff, relevant regulations) and with the laws and regulations of the Republic of Poland (Customs Act and executor provisions).

11.2. The Exhibitor bears the risk and costs of transportation, forwarding and custom clearance of exhibits and other goods.

11.3. In case the Organiser is indicated as the recipient of the exhibits, the Organiser shall not be responsible for mishandling of their transportation and storage, as well as for any damage to the goods and exhibits.

11.4. By no later than 30 days prior to the date of commencement of the Exhibition, the Exhibitor shall be obliged to notify in writing and submit to the Organiser a list of excise goods (i.e. the number and type), brought to the Exhibition, manufactured outside the country and exempted from the obligation to mark with excise marks. Otherwise, the Exhibitor shall reimburse the Organiser for any expenses that the Organiser has incurred due to the imposition of criminal sanctions on the Organiser.

11.5. Official trade fair forwarder

Trade fair forwarders provide forwarding services (transport, reloading, packaging storage and other) and customs services (customs clearance, statistical declarations).

The Exhibitor sends the order of forwarding and customs services to the official trade fair forwarder:

Company Of International Forwarding

„Transmeble International” Sp. z o.o.

Head Office: ul. Konopnickiej 19/2, 60-771 Poznań, Poland

Tel/Fax +48 61 865 68 07; +48 865 68 83

Mail: office@transmeble.com.pl

www.transmeble.com.pl

Venue Office: ul. Głogowska 10, MTP - Hall 13, room 9, 60-734 Poznań, Poland

Contact: Adrian Pawłowski,

mobile: +48 504 461 001

e-mail: adrian@transmeble.com.pl

12. INSURANCE - SAFETY

12.1. The Organiser bears no liability for accidents, damages or loss in Exhibitor's/Stand contractor's property caused on the fairgrounds before, during or after the exhibition.

12.2. The Organiser bears no liability for damages and loss in Exhibitor's/Stand contractor's property caused by:

- force majeure, i.e. nature forces, civil disturbances, acts of government and due to other reasons beyond the Organiser's control i.e. temporary power, gas, compressed air or water supply failure.
- action, failure or negligence of third party incl. other Exhibitors, MTP, exhibition visitors or stand contractors.

12.3. No increased security measures taken in respect of the trade fairgrounds shall affect the Organiser's exemption from liability for the aforementioned damages.

12.4. The Exhibitor/Stand contractor bears liability for any damages to MTP property (damage, destruction, loss) caused by action or failure of his employees. Such liability relates also to stand construction companies. The damages are appraised by MTP authorities in the presence of the Organiser, representative of the Exhibitor or Stand contractor and recorded in a relevant report.

12.5. All Exhibitors/Stand contractors shall have a third party insurance policy and shall insure all of their property located on fairgrounds (exhibits, equipment and hardware on the stand, stand structural elements and furnishing, private belongings, company cars etc.), both during the fair and during stand assembly and dismantling period. The insurance certificate shall be presented to the Organiser upon request.

12.6. Liability insurance covering damage incurred as a result of activities connected with the assembly of the ordered exhibition stand should meet the following requirements:

12.6.1. The aggregate limit shall not be less than EUR 125,000.

12.6.2. The insurance period shall cover the performance of the work and the occurrence of any negative consequences (damages), including the assembly of the stand, the period of the exhibition and the disassembly of the stand.

12.6.3. The insurance shall cover damage sustained in the territory of the Republic of Poland.

12.6.4. The insurance shall cover personal injuries and damage to property as well as the financial consequences thereof, including liability for:

- a) damage resulting from the improper performance of tasks, activities or services caused by events covered by the insurance and occurring after the said tasks, activities or services have been performed for the customer;
- b) damage caused by employees and subcontractors;
- c) financial losses (damage not resulting from personal injury or damage to property) up to an amount of no less than EUR 2,000.

12.6.5. The insurance shall not exclude any damage connected with starting a fire or any damage to electronic or medical devices.

12.6.6. The insurer shall not pay any amount lower than EUR 500 or 5% of the damage incurred.

12.6.7. The insurance includes the following rule of liability:

- a) trigger loss occurrence; or
- b) trigger act committed.

12.7. The Exhibitor/Stand Contractor shall report forthwith in writing to the Organiser and the police station the damage as soon as it has been noticed.

12.8. Each Exhibitor/Stand Contractor/Visitor should carry the adequate ID badge displayed in a visible place throughout the entire duration of the Exhibition.

13. SECURITY

13.1. The expo grounds are secured by the security services of MTP Sp. z o.o.

13.2. The Exhibitor shall secure at his own expense and risk exhibits and equipment against possible damage or losses, both during the trade fair and in the stand assembly and dismantling periods.

13.3. Stand guarding services may be obtained for the stand assembly and dismantling periods or the entire term of the fairs provided that the interested party (Exhibitor, stand construction contractor, etc.) informs the Organiser about this intention sufficiently in advance.

13.4. For the duration of the fair exhibition pavilion is opened, closed and sealed in the presence of a commission. Exhibitors are entitled to delegate their own representatives to such commission.

Exhibitor's staff must be present at the stand during pavilion opening hours.

13.5. Exhibitors shall make all of the exhibition space available to the commission for the purpose of fire safety checks.

14. INVITATIONS

14.1. The Organiser sends the e-mail invitations to competent organisations and persons from Poland and from abroad. The invitations printed by the Exhibitors do not authorise the entry to the exhibition grounds.

14.2. In order to raise the profile of the entire event the Organiser invites persons of significant importance in the industry; the costs relating to the above are shared by all of the Exhibitors & participants of the educational part of the event.

15. DOCUMENTS AUTHORISING ACCESS TO THE EXHIBITION AREA DURING ASSEMBLY, EXHIBITION AND DISMANTLING.

15.1. Entry to MTP grounds during the exhibition is granted upon presentation of Exhibitor identification badges, whereas during stand assembly and dismantling with Assembly entry cards for stand construction teams.

15.2. The data for the Exhibitor/Co-Exhibitor badges are provided by the Exhibitor in the ID form. After the form has been approved by the Organiser, the Exhibitor shall, if necessary, make any corrections to the data entered on the ID badges or their quantity and then print the badges and bring them to the exhibition.

15.3. Assembly entry cards for stand construction teams are issued by the Organiser for the period of stand assembly and dismantling based on the order placed in **Z Form**. Such entry cards are to be collected on site at the Exhibition Reception Desk – located in the Poznań Congress Centre/PCC – level 0..

15.4. Parking cards on MTP grounds

There is an unguarded car park at MTP. Each registered Exhibitor/Co-exhibitor receives 1 parking card (included in the registration fee) authorising the entry to MTP grounds during the exhibition by car only. Additional parking cards, if available, can be ordered by email at info@cede.pl or purchased on site.

Parking cards to which the Exhibitor is entitled on account of the Registration Fee paid, as well as additional parking cards and invitations to accompanying events ordered and paid for, will be issued to exhibitors at the Exhibition Reception on **June 10, 2026**

16. ONLINE CATALOGUE

16.1. The online Catalogue is published at www.cede.pl.

16.2. The entry into the online Catalogue is obligatory for all Exhibitors and registered Co-exhibitors.

16.3. The Exhibitor's/Co-exhibitors' data will be published in the online catalogue at www.goodfoodexpo.pl, subject to the completion of the **Form B – "Obligatory catalogue entry"**.

16.4. The Organiser is not liable for contents of online Catalogue entry, as well as for consequences of editorial errors and omissions in the online Catalogue.

16.5. Should the contents of the advertisement be considered unlawful, the Service Provider (Organiser) will be entitled to claim from the Ordering Party the reimbursement of all costs borne in connection with the above.

17. ADVERTISING, DISTRIBUTION OF LITERATURE AND ADVERTISING MATERIALS, PROMOTION CAMPAIGNS

17.1. Advertising materials may be distributed by Exhibitors within their own stands provided that it does not disturb the normal workflow of the other participants.

17.2. Advertising outside the Exhibitor's own stand requires written permission from the Organiser and may be performed only through the Organiser. Unauthorized advertisements shall be removed at the expense and risk of the Exhibitor. In such a case the Exhibitor will be charged with the price of using advertisement space.

17.3. Distribution of any advertising materials outside the stand through the Exhibitor's staff or/and hired personnel is prohibited.

17.4. Any advertising or commercial activity by companies that are not CEDE 2026 Exhibitors, both on the MTP premises and in the immediate vicinity of the Exhibition, is prohibited.

17.5. The **maximum noise level** at the stand resulting from equipment presentation, advertising techniques employed, broadcasting pre-recorded and live music, etc., may not exceed **70 dB**. Loudspeaker columns shall not be directed towards passageways and the neighbouring stands.

At the Organiser's request, the Exhibitor should reduce noise to the required level and properly position his stand display equipment or amplification system, failing which the Organiser shall discontinue power or close the stand at the fair Exhibitors risk and expense.

Stand closure by the Organiser in cases described may be temporary in nature and continue until such time as the Organiser's instruction is complied with, or it may be permanent, i.e. it shall continue till the end of the exhibition.

Permanent stand closure shall be treated as a sanction for Exhibitor's failure to perform under the participation agreement. In such a case, the Exhibitor shall not be entitled to refund of his registration fee or exhibition space lease and stand construction. Moreover, the Exhibitor concerned shall not be entitled to any compensation, with stand closure being a sanction for his default.

18. COMPLAINTS AND CLAIMS

18.1. Any complaints from Exhibitors and other fair participants relating to the Organiser should be submitted in writing.

18.2. The Exhibitor's complaints regarding the stand construction performed by the Organiser, stand location (place of presentation) and dimensions of the actual space shall be considered by the Organiser provided they are placed by the last day of the Exhibition at the latest (before the stand dismantling).

18.3. The Exhibitor's other complaints may be submitted no later than within two weeks as from the closing day of the Exhibition.

18.4. Upon the expiry of the aforementioned deadlines the complaints shall not be considered.

18.5. Any verbal agreement concluded between the Exhibitor and the Organiser's representatives and any decision resulting therefrom are null and void unless made in writing.

18.6. No complaint shall exempt the Exhibitor from the obligation of timely payment.

19. LEGAL PROTECTION AND SAFETY STANDARDS REGARDING EXHIBITS

19.1. Products presented at the exhibition (including, but not limited to, machinery and equipment) should have conformity certificates as required by law, including in particular those relating to safety standards. If a product presented at the exhibition has not undergone conformity assessment as required by law, relevant information must be visible at a stand where any such product is displayed.

19.2. Exhibits may not be positioned in passageways running along the stand and equipment presentations should not hamper or prevent the safe movement of participants and visitors.

19.3. It is recommended that, prior to their presentation at the Exhibition, any new products (goods, solutions, trademarks, etc.) which are to be afforded legal protection be earlier filed with a patent office so that they are not subject to a risk of earlier public disclosure or lack of novelty. In accordance with international legal conventions, patent offices do not allow applications for products (solutions) which are earlier displayed at fairs, except for official or officially recognised exhibitions falling into the scope of the so called Paris conventions.

19.4. In case of public presentation or public broadcasting of musical compositions or compositions involving lyrics and music, fair participants must obtain permission of the collective rights management organisations and pay royalties to such organisations. Exhibition participants shall respect the EU community law provisions as well as regulations of the Republic of Poland relating to copyright and related rights protection.

19.5. The Organiser shall not be liable for any violation of rights of Exhibitors and other exhibition participants obtained by such Exhibitors or participants in respect of inventions, utility models, industrial designs, geographical indications, integrated circuit topographies or trademarks, and any copyright, rights under license agreements or assignments, know-how, etc.

20. ORDER REGULATIONS

20.1. The Exhibitor shall comply with order regulations issued by the Organiser.

20.2. The CEDE 2026 Exhibitor's badge does not authorise the participation in the educational part of the event

20.3. The Exhibitor shall deliver the exhibits and exhibition materials at the exhibition grounds by 15.00 on **10.06.2026** at the latest, and remove them upon the closing of the exhibition, by 20.00 on **13.06.2026**.

20.4. Photographing, filming and sketching individual stands and exhibits requires the prior consent of the fair participant concerned. Should the above mentioned actions interfere with the organisation and proceeding of the trade fair, they should require the Organiser's consent.

Aforementioned restriction does not concern photo or film documentation of the exhibition prepared on Organiser's request.

20.5. No guns, ammunition, explosives, or any other weapons which may endanger safety of persons in the exhibition area may be brought into the exhibition area.

20.6. Animals may not be brought (introduced) into the exhibition area.

20.7. Smoking in exhibition pavilion is prohibited.

21. FINAL PROVISIONS

21.1. All participants of the Exhibition shall comply with laws and regulations currently in force, including the rules and regulations specified herein as well as comply with "Technical and fire safety regulations in force on the grounds of MTP" annexed hereto as Appendix 1. Those guilty of neglect or abuse of the above bear full liability for any damage or loss suffered by the Organiser or the third parties.

21.2. Wystawca powinien respektować obowiązujące przepisy prawa wspólnotowego Unii Europejskiej (przepisy Wspólnoty Europejskiej) i przepisy prawa wewnętrznego Rzeczypospolitej Polskiej.

21.3. The Exhibitor should comply with the law provisions of the European Union (European Community) and the Republic of Poland currently in force.

21.3. The Organiser reserves the right to cancel, shorten or change the date of the exhibition in the event of circumstances beyond the Organiser's control. In such case, the Exhibitor is not entitled to any compensation or reduction of participation fees, as well as to reimbursement of costs incurred due to preparations for the exhibition (hotel room rental, air tickets, etc.).

21.4. In case of the cancellation of the exhibition due to the Organizers fault, the Organiser reserves the right to return the payments without any interests or additional compensation. Exhibitor's registration fee is non-refundable.

21.5. Any and all disputes which may arise from the participation in the exhibition or from works, deliveries and services rendered from the Organiser by the Exhibitors shall be settled by the District Court in Łódź, Poland.

21.6. For the purposes of dispute settlement the Polish language text of these Rules and Regulations shall prevail. The interpretation of the provisions hereof shall be governed by the Polish law.