

AMENDMENT of July 14, 2021

to the CEDE 2021 in Łódź, September 16-18, 2021 RULES & REGULATIONS, constituting, together with Technical and Fire Safety Regulations in force on the grounds of EXPO-Łódź the integral part of the order (Appendices 2, 3 ,6)

Due to administrative decisions of EXPO-Łódź caused by the current state of epidemiological emergency, the following changes have been made to the regulations:

1. Replaced: „CEDE 2021 in Łódź, September 16-18, 2021 RULES & REGULATIONS, constituting, together with Technical and Fire Safety Regulations in force on the grounds of EXPO-Łódź the integral part of the order (Appendices 2, 3 ,6)” by the following: „**CEDE 2021 in Łódź, October 7-9, 2021 RULES & REGULATIONS, constituting, together with Atlas Arena Sport and Entertainment Hall Regulations and Technical and Fire Safety Regulations in force on the grounds of Atlas Arena the integral part of the order (Appendices 1, 2)**”
2. Replaced: "Exhibition venue: EXPO-Łódź, al. Politechniki 4, 93-590 Łódź, Poland" by the following: „**Exhibition venue: Atlas Arena , al. ks. bp. W. Bandurskiego 7, 94-020 Łódź, Poland**"
3. Replaced: "Exhibition opening dates and times: September 16-17, 2021" by the following: "**Exhibition opening dates and times: October 7-8, 2021**"
4. Replaced: "September 18, 2021" by the following: "**October 9, 2021**"
5. Replaced: "Stand assembly: September 12 - 14, 2020 7:00 – 24:00
Stand & exposition assembly: September 15, 2020 8:00 – 20:00
Stand dismantling: September 18, 2020 18:00 – 24:00
September 19, 2020 7:00 – 24:00
September 20, 2020 7:00 – 12:00
- by the following:
Stand assembly: October 4-5, 2021 7:00 – 24:00
Stand & exposition assembly: October 6, 2021 8:00 – 20:00
Stand dismantling: October 9, 2021 18:00 – 24:00
October 10, 2021 7:00 – 24:00"

Exhibition Space Application & Exhibition Space Order

6. Item 1.1. of the Rules & Regulations is replaced by the following: "Deadlines for participation application:
a) till **March 15, 2021** – for companies that transferred their orders from CEDE 2020 to CEDE 2021
b) till **September 15, 2021** – entitles to the early bird rate of the registration fee (see p. 1.4 and p. 4.1.3)."

Exhibitor's registration fee

7. Item 4.1.3. of the Rules & Regulations is replaced by the following: "The amount of registration fee is included in application Form A – "Exhibition Space Application".
Placing the exhibition space order **by September 15, 2021** entitles to the early bird rate of the registration fee.
The registration fee should be paid by the date indicated on the respective proforma invoice. The proforma invoice will be sent to the Exhibitor by email together with the "Exhibition space Application". "

Co-Exhibitor's Registration Fee

8. Item 4.2.3. of the Rules & Regulations is replaced by the following: "The amount of registration fee is included in Form Aw – "Co-exhibitor Application".
Submission of the Form Aw **by September 15, 2021** entitles to the "early bird" rate of the registration fee".

Exhibition Space Payment

9. Item 4.3.5. of the Rules & Regulations is replaced by the following: "Fees for the exhibition space should be made by deadlines set forth in the proforma invoice:
 - first instalment in the amount of 20% of the gross value of the ordered space, together with the registration fee,
 - **by July 15, 2021** – second instalment in the amount of 50% of the gross value of the ordered exhibition space,
 - the remaining gross amount should be paid- **by August 16, 2021** – for payment with discount (see p.4.3.10)
- **by September 15, 2021** – for payment without discount
In case of failure to make payments by the deadlines indicated the Organiser will be entitled to cancel the order and allot the ordered space to other companies."
10. Item 4.3.6. of the Rules & Regulations is replaced by the following: "For the orders placed **after September 15, 2021**, the full amount should be paid within 3 days from the receipt of the "Exhibition space order" based on the enclosed proforma invoice."
11. Item 4.3.10. of the Rules & Regulations is replaced by the following: "Discounts.
The Exhibitor who will place the exhibition space order made the full payment for the ordered exhibition space **by August 16, 2021** is entitled to a discount in value of the ordered exhibition area price; such discount depends on the size of the exhibition space assigned and confirmed by the Organiser:
 - Exhibition space of 4-14m² – discount of 3 %,
 - Exhibition space of 15-49m² – discount of 5 %,
 - Exhibition space of 50-99m² – discount of 7 %,
 - Exhibition space of 100 m² and over – discount of 10 %The discount value should be deducted from the last payment to be made **by August 16, 2021**."

Additional Services Payment

12. Item 4.6.3. of the Rules & Regulations is replaced by the following: "The unit price of the additional equipment (Form D – Additional Equipment Order) is increased by 30% in relation to prices indicated in this order form if ordered **after September 15, 2021**."

Cancellation of Participation

13. Item 6.2. of the Rules & Regulations is replaced by the following: "Withdrawal from a contract **before July 15, 2021** entitles the Exhibitor to return of all payments made (except from registration fee which is non-refundable)"
14. Item 6.3. of the Rules & Regulations is replaced by the following: "Withdrawal from a contract **after July 15, 2021** or not maintaining the stand does not release from the obligation of payment of all costs resulting from the order and additional documented costs borne by the Organiser"

15. Item **6.6.** was added to the Rules & Regulations as follows: "In the event that, as a result of the current pandemic situation, there is a ban on exhibition events, the advance payments made will be refunded or credited to the next edition, if this is the decision of the Exhibitor."

Stand Construction

16. Item **7.1.** of the Rules & Regulations is replaced by the following: "Stand assembly and dismantling:

Stand assembly	October 4-5, 2021	7.00 - 24.00
Stand & exposition assembly	October 6, 2021	8.00 - 20.00
Stand dismantling	October 9, 2021	18.00 - 24.00
	October 10, 2021	7.00 - 24.00

Attention: All "dirty" assembly works should be finished **by 15:00 on October 5, 2021.**

The Organiser reserves the right to update assembly/dismantling dates given above due to technical conditions.

In case the Exhibitor or the provider of construction services exceeds the pavilion's regular operation time, the additional fee shall be charged for each started working hour."

17. Item **7.1.6.** of the Rules & Regulations is replaced by the following: "Electrical, water supply and sewage connections, computer connections and services related to the attachment of various elements to fix ceilings in exhibition pavilion shall be provided exclusively by the Organiser in cooperation with relevant Atlas Arena technical services. The Exhibitors may order the services mentioned above by completing the Form E – "Technical Services Order"."
18. Item **7.2.2.** of the Rules & Regulations is replaced by the following: "The Exhibitor/Stand contractor shall comply with Technical and Fire Safety Regulations in force on the grounds of Atlas Arena annexed hereto as Appendix 2."
19. Item **7.2.4.** of the Rules & Regulations is replaced by the following: "The Exhibitor/Stand contractor shall submit to the Organiser, **by September 15, 2021**, Form Z – "Stand Constructor Form" available on-line through the Exhibitor's Panel at www.cede.pl."
20. Item **7.2.5.** of the Rules & Regulations is replaced by the following: "The Exhibitor/Stand contractor shall agree, **by September 15, 2021** with the Organiser and Atlas Arena Technical Department the development plan of the rented area (in 2 projections, with height description)."
21. Item **7.2.6.** of the Rules & Regulations is replaced by the following: "Every individual Stand contractor has the obligation to carry out cleaning works (vacuuming, cleaning, removing protective film, etc.) upon the completion of stand assembly. All works causing dust formation have to be completed **by 15:00 on October 5, 2021** and the stand and its vicinity have to be left clean by Stand Contractor. In case of failure to meet this requirements the Organiser will carry out the cleaning works at the Exhibitor's/Stand contractor's cost and risk."
22. Item **7.3.4.** of the Rules & Regulations is replaced by the following: "If the Exhibitor who orders a standard stand construction fails to send the development plan of rented space **by August 16, 2021**, the Organiser will plan it according to a typical stand design."
23. Item **7.3.7.** of the Rules & Regulations is replaced by the following: "Any changes in stand equipment may be made **till September 15, 2021**. The unit price of additional equipment ordered **after September 15, 2021** is increased by 30%."

Fire Safety Regulations

24. Item **9.** of the Rules & Regulations is replaced by the following: "The Exhibitor/Stand contractor is obliged to comply with fire safety regulations in force in the exhibition place and specified in Fire Safety Regulations of Atlas Arena annexed hereto as Appendix 2."

Electricity

25. Item **10.** of the Rules & Regulations is replaced by the following: "Any stand electrical installation must be developed in compliance with construction and assembly conditions and health and safety at work in force on the grounds of Atlas Arena annexed hereto as Appendix 2."

Insurance - Safety

26. Item **12.2.** of the Rules & Regulations is replaced by the following: "The Organiser bears no liability for damages and loss in Exhibitor's/Stand contractor's property caused by:
- force majeure, i.e. nature forces, civil disturbances, acts of government and due to other reasons beyond the Organiser's control i.e. temporary power, gas, compressed air or water supply failure.
 - action, failure or negligence of third party incl. other Exhibitors, Atlas Arena personnel, exhibition visitors or stand contractors."
27. Item **12.4.** of the Rules & Regulations is replaced by the following: "The Exhibitor/Stand contractor bears liability for any damages to Atlas Arena property (damage, destruction, loss) caused by action or failure of his employees. Such liability relates also to stand construction companies. The damages are appraised by Atlas Arena authorities in the presence of the Organiser, representative of the Exhibitor or Stand contractor and recorded in a relevant report."

Security

28. Item **13.1.** of the Rules & Regulations is replaced by the following: "Fair grounds are guarded by Atlas Arena security service personnel."

Documents Authorizing Access to The Fair Grounds

29. Item **15.** of the Rules & Regulations is replaced by the following: "Documents authorizing access to the Atlas Arena area during the assembly, disassembly and CEDE 2021 exhibition."
30. Item **15.1.** of the Rules & Regulations is replaced by the following: "Entry to Atlas Arena grounds during the exhibition, stand assembly and dismantling is granted upon presentation of Exhibitor identification badges (admission cards)."
31. Item **15.2.** of the Rules & Regulations is replaced by the following: "The Exhibitor ID badges (admission cards) are issued by the Organiser based on a space ordered by the Exhibitor, in amount of 1 ID badge per each 3m² of the ordered space. Should the Exhibitor order badges in number exceeding the above limit the pricelist specified in Form ID applies. The Co-Exhibitor's ID badges are ordered by Exhibitor within the limit resulting from the exhibition space ordered. Every registered Co-exhibitor receives one exhibitor's badge free of charge. Changes in ID badges **after September 24, 2021** will be invoiced according to the prices listed in form ID."
32. Item **15.4.** of the Rules & Regulations – Parking cards on EXPO-Łódź grounds – is replaced by the following: " There is a 24-hour unguarded car park at Atlas Arena. Each registered Exhibitor/Co-exhibitor receives 1 parking card authorising the entry to Atlas Arena grounds during the exhibition, stand assembly and dismantling by car only. The ID badges and parking card shall be available for each Exhibitor **on October 6, 2021** in Exhibition Reception Desk."

Catalogue with Programme

33. Item **16.4.** of the Rules & Regulations is replaced by the following: "The Organiser warrants that the Exhibitor's/Co-exhibitor's data will be entered into the printed version of the Catalogue with Programme if the Exhibitor/Co-exhibitor completes the Form B **by July 15, 2021.**"

Advertising, Distribution of Literature and Advertising Materials, Promotion Campaigns

34. Item **17.4.** of the Rules & Regulations is replaced by the following: "No company is allowed to carry out any advertising or commercial activity on Atlas Arena grounds or in their direct neighbourhood unless it is the Exhibitor of CEDE 2021."

Order Regulations

35. Item **20.3.** of the Rules & Regulations is replaced by the following: "The Exhibitor shall deliver the exhibits and exhibition materials at the exhibition grounds **by 20:00 on October 6, 2021** at the latest, and remove them upon the closing of the exhibition, **by midnight of October 9, 2021.**"

Final Provisions

36. Item **21.1.** of the Rules & Regulations is replaced by the following: "All Exhibitors, Co-exhibitors, Stand contractors and other exhibition participants shall comply with laws and regulations currently in force, including the rules and regulations specified herein as well as comply with Atlas Arena Sport and Entertainment Hall Regulations and Technical and Fire Safety Regulations in force on the grounds of Atlas Arena annexed hereto as Appendices 1, 2. Those guilty of neglect or abuse of the above bear full liability for any damage or loss suffered by the Organiser or the third parties."